

# ST. MONTFORT SCHOOL, BHOPAL

SMS/CIR/13

Date: 15.01.18

"The whole art of teaching is only the art of awakening the natural curiosity of young minds for the purpose of satisfying it afterwards"

"Anatole France"

Dear Parents,

1. We are sending you the timetable for the Final Exam for the session 2017 -18 along with this circular. Please check the syllabus and note down whether any change in syllabus sent in the beginning of the academic year. Please help your ward by reading out the chapter and making them understand the concepts based on their class work.
2. **Kindly instruct your ward not to use any unfair means during exams. Anyone found using unfair means will be subject to severe punishment. She/he may even be asked to discontinue in this school apart from declaring fail.(kindly refer to the school diary)**
3. If any one of you has not submitted the fee of any of the six installments please do so before 3<sup>rd</sup> Feb 2018 and send the no due slips to the class teachers before 7<sup>th</sup> Feb 2018, that will be considered as their admit card for Exam.
4. We will be having a P.T.M on 10<sup>th</sup> February 2018 from 8:30 am to 1:30 pm. Parents those who want to meet the teachers please meet them before 1:30pm. on that day.
5. Please do not ask for any change in the timetable or for re-examination.
6. It is to inform you that due to various factors of increase in cost, there will be an increase of 10% fee in the coming year i.e. 2018-19. I am sure you will understand and co-operate with us.
7. From 19<sup>th</sup> February 2018, the day classes having no exams will be a holiday for them.

## **SCHOOL TIMINGS**

From 5 <sup>th</sup> Feb 2018 to	Nursery to II	7:45 am to 1:00 pm
17 <sup>th</sup> Feb 2018	III to V	7:45 am to 1:15pm
	VI to XI	7:45 am to 1:55 pm

## **EXAM TIMING**

**From 19<sup>th</sup> February 2018. Nursery to II 7:45 am to 11:10 am. Class III to VIII 7:45 am to 11.30 am.(No child will be allowed to leave the campus before 11.30 am).**

8. Registration for vacant seats in Nursery to IX classes will start from 5<sup>th</sup> Feb. 2018. Kindly inform your neighbors and friends.
9. We are sending a feedback form to assess our functioning and to know where we need to improve. Kindly fill up the form and send it to the school before 25<sup>th</sup> Jan 2018
10. Timing for 26<sup>th</sup> Jan 2018 - Students will come to school as usual time come and will leave from School at 10.30 am.
11. On 30<sup>th</sup> Jan 2018 - The School Timing will be same as Saturday.
12. It is a again a request to all the parents who's wards are coming in private vehicle, Kindly submit the details of driver, conductor and the papers of vehicles in school office ,so that we can also have track of those vehicles.

Sincerely for the cause of Education



**Bro. T. Alex**  
**Principal**