

St. Montfort School

SMS/CIR/026

DT: 23.01.2015

“Failure comes only when we forget our ideals and objectives and Principals”

(Jawaharlal Nehru)

Dear Parents,

1. We are sending you the Time Table for the Final Exam/ SA-II for the session 2014-15 along with this circular. Please check the syllabus and note down the changes if there is any change in syllabus sent in the beginning of the academic year. Please help your ward by reading out the chapter and making them understand the concepts based on their classwork.
2. Kindly instruct your ward not to use any unfair means during exams. Anyone found using unfair means will be subject to severe punishment. She/ he may even be asked to discontinue from the school apart from declaring fail. (kindly refer to the school diary)
3. It is also noticed that some students remain absent before the exams under the pretext that syllabus is over or it is not important for them to attend it. Kindly instruct them to be regular.
4. If any one of you have not submitted the fee of any of the six installments. please do so before 10th Feb. 2015 and send the no dues slip to the class teachers before 10th Feb.2015 that will be considered as their admit card for Exam. After 7th Feb.2015 no cheques will be accepted. After 7th Feb. fee has to be paid at bank either in cash or draft and the slip is to be sent to the school.
5. We will be having our PTM on 7th Feb.2015 from 8:20 am to 01:00 pm. Parents are requested to meet the teachers before 1:00 pm on that day.
6. Please do not ask for any change in the timetable or for re-examination.
7. It is to inform you that due to various factors of increase in cost there will be an increase of 10 to 13 % fee in the coming year i.e. 2015-16. I am sure you will understand and co-operate with us.
8. Now it is compulsory to have SSSM ID number of every child. You are requested to submit these number to the class teacher before the exam gets over. You can get it either from Nagar Nigam or can download from the website. Some of the Parents have already submitted their ward's ID, please ignore this point.
9. From 16th Feb.2015, the day classes having no exams, will be a holiday for them.

SCHOOL TIMINGS

From 9 th Feb.2015	Nursery to II	7.50 am to 1.00 pm
	III to V & XI	7.50 am to 1.15 pm
	VI to X	7.50 am to 1.55 pm

EXAM TIMINGS

From 16th Feb.2015 - 7.50 am to 11.30 am. (No child will be allowed to leave the campus before 11.30 am)

10. On 26th Jan, students will come to school at usual time and will leave from school at 10.30 am. (classes 3-12). It will be a holiday for class Nursery to II
11. 31ST Jan. will be a Holiday on accord of Election and 3rd Feb. will be holiday on accord of Sant Ravidas Jayanti.
12. Registration for Vacant seats in different classes will start from 3rd Feb.2015.
13. Kindly send the feedback form before 30th Jan.2015.
14. 13th Feb. will be a holiday.

Sincerely for the cause of Education.

Bro. T.Alex
Principal